

CORNERSTONE ACADEMY MIDDLE SCHOOL
Request for Permission to Visit Another High School for Possible Enrollment

Today's Date: _____

Name of Student: _____

Date Requesting Leave: _____

School of Visitation: _____

All teachers must sign off in order for the student to plan a visitation.

1° _____
(Class) (Teacher)

2° _____
(Class) (Teacher)

3° _____
(Class) (Teacher)

4° _____
(Class) (Teacher)

5° _____
(Class) (Teacher)

6° _____
(Class) (Teacher)

7° _____
(Class) (Teacher)

8° _____
(Class) (Teacher)

By signing below, I have read the guidelines and will abide by them.

Parent's Signature: _____

Student's Initial: _____

GUIDELINES FOR VISITATION

WHEN DO I NEED FILL OUT THIS FORM?

At least three weeks before the date you are requesting off.

WHO IS ELIGIBLE?

Eighth grade students with the intent of applying to the school listed above. Students with siblings already in the school will not be allowed to visit that school.

HOW LONG MAY I “SHADOW” IN ANOTHER SCHOOL?

We prefer that students visit other schools when Cornerstone Academy is not in session (i.e. Columbus Day or Christmas Vacation). The next preference would be only a half day visit and the student’s return to school and the least favorable option would be a full day visit. Remember, your child is still responsible to make up all quizzes, tests, classwork and homework missed on that day.

HOW MANY TIMES MAY I MISS SCHOOL TO SHADOW AT DIFFERENT SCHOOLS?

Two and only one per week.

IS THERE A DRESS CODE FOR THE VISITS?

Since the student is a representative of our school, we expect him/her to be an ambassador from our school in spirit, speech, action, and dress. Full uniform is not expected, but at the minimum a collared shirt, nice pants (khakis or slacks), and appropriate shoes will be acceptable. We place this responsibility on the parents to uphold this with their child.

THIS FORM MUST BE COMPLETED OR...

Failure to complete this sheet and have all teachers sign off and taking a day to visit another school will be considered an “unexcused absence”.

FURTHER QUESTIONS?

Please contact the school at 415-585-5183